

**DELHI DEVELOPMENT AUTHORITY**  
**(ENGINEER MEMBER'S SECTT.)**

**OFFICE MEMORANDUM**

F. 5(287) 2005-06/PC/DDA/Pt./204

Dated 21.11.07

SUB :- Revised Financial Powers delegated to Officers of Engineering Wing of Delhi Development Authority.

Consequent upon the revision of delegation of powers to CPWD officers by the Director General of Works CPWD vide OM. No. DGW/MAN/129 dated 30.12.2005 and in pursuance of approval accorded by WAB as per Agenda item No. CE (HQ)/6 during its 15th meeting of 2007, the powers delegated to various officers of DDA have been revised in supersession of previous Memorandum of even No. 208 dt. 26.5.98. The revised schedule of enhanced delegation of powers (9 items) is enclosed herewith. The exercise of such powers shall be subject to observance of codal formalities and instructions issued from time to time.

  
(A. P. Singh)

Chief Engineer (HQ) DDA

Encl :- As above.

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2. Engineer Member, DDA.
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13. Chief Engineer (SWZ) ) AO (CAU).
14. Chief Engineer (Rohini) )
15. Chief Engineer (DWK) )
16. Director (Internal Audit).
17. Dy. CAO (HQ) I, II & III.
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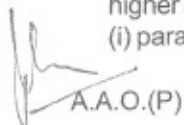
Chief Engineer (HQ) DDA

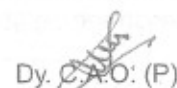
**SCHEDULE SHOWING ENHANCED FINANCIAL POWERS DELEGATED  
TO CHIEF ENGINEER, AND OTHER ENGINEERING OFFICERS OF DDA.**

**Annexure to OM No. F 5(287) 2005-06/Plan. Coord/DDA. Pt./204 dt. 21.11.2007**

S. No.	Nature of Power	Existing power in DDA Circular No. F5(287)96-97/ Plan-Coordn./208 of dt.26.05.98		Proposed Enhanced powers to be delegated in DDA		Remarks
		Designation. of officer	Extent of power	Designation of officer	Extent of power	
1	2	3	4	5	6	7
1.	Acceptance of lowest tender with or without negotiation.	A.E.	Nil	A.E.	Nil	—
	i) Division where ASW/AE(P) is provided.	E.E.	10.00 lacs	E.E.	15.00 lacs	—
	ii) Division where ASW/AE(P) is not provided.	E.E.	6.00 LACS	E.E.	10.00 lacs	—
		S.E.	70.00 lacs	S.E.	100 lacs	—
		C.E.	i) 250 lacs under his own Authority	CE	i) 400 lacs under his own Authority	
			ii) Full powers with prior approval of WAB.		ii) Full powers with prior approval of WAB.	
2.	Acceptance of single tender with or without negotiations.	A.E.	Nil	AE	Nil	—
		E.E.	i) Rs. 1.00 lacs under his own authority	EE	i) Rs. 1.5 lacs under his his own authority	
			ii) 6.00 lacs with prior approval of the next higher authority under (i) para 95 of CPWD Code.		ii) 10.00 lacs with prior approval of next higher authority (Para 95 of CPWD Code).	

  
A.A.O. (P)

  
A.A.O. (P)

  
Dy. C.E.O. (P)

2	3	4	5	6	7
	S.E.	i) Rs. 30.00 lacs under his own authority. ii) 70 lacs with prior approval next higher authority.	S.E.	i) 45.00 lacs under his own authority. ii) 100 lacs with prior approval of next higher authority.	
	CE	i) 125 lacs under his own authority ii) Full powers with the prior approval of WAB.	CE	i) 200 lacs under his own authority ii) Full powers with the prior approval of WAB,	

**NOTE :** Full reason should be recorded by approving authority who should also guard against contractors holding out for unjustifiably higher rates.

3. Award of work without call of Tenders.	AE	Nil	AE	Nil	—
	EE	1 lacs	EE	1.25 Lacs	
	SE	3 lacs	SE	4.5 lacs	
	CE	i) 6 lacs under his own Authority.  ii) Full powers with the prior approval of WAB.	CE	i) 10 lacs under his own Authority.  ii) Full powers with the prior approval of WAB,	
	<b>Note :</b>	To be read concurrently with item no. 8 Each authority would submit monthly return of work orders (explaining urgency) issued in a month with cumulative value of work orders issued during the financial year to his next higher Authority. A copy of the return may also be endorsed to CAO.	<b>Note :</b>	As regards Annual limit relating to award of work without call of tenders, the powers delegated vide No. F5(287)/96-97/ Plan-Coordn./208 dt. 26.5.98 shall continue to prevail. Each authority would submit monthly return of work orders (explaining urgency) issued in a month with cumulative value of work orders issued during the financial year to his next higher Authority. A copy of the return may also be endorsed to CAO.	
4. Award of work by negotiation ab-initio after infructuous call of tender or with a firm which has not quoted for execution of the remaining work after recession of the contract.	AE	Nil	AE	Nil	
	EE	1.50 lacs	EE	2.5 lacs	
	SE	4 lacs	SE	6 lacs	
		A.A.O.(P)		Dy. C.A.O. (P)	

2	3	4	5	6	7
	CE	i) 10 lacs under his own Authority ii) Full powers with prior approval of WAB.	CE	i) 15 lacs under his own Authority ii) Full powers with prior approval of WAB.	
5. a. Splitting up project/works/sub-heads	EE	Upto 6 lacs	EE	upto 10 lacs.	
	SE	Above 6 lacs and upto 70 lacs.	SE	Above 10 lacs and upto 100 lacs	
	CE	Full powers	CE	Full powers	
b. Acceptance of tenders for the split up components.	EE	upto 6 lacs.	EE	Upto 10 lacs	
	SE	above 6 lacs & upto 70 lacs	SE	Above 10 lacs and upto 100 lacs	
	CE	(a) above 70 and upto 250 lacs under his own authority. (b) Full powers with prior approval of WAB	CE	i) (a) Above 100 lacs upto 400 lacs under his own authority. ii) b) Full powers with prior approval of WAB	

**Note :-**

- A. The tenders for the split up portion shall be accepted by the same competent authority who permitted such splitting for projects/works costing upto 250 lacs. The facts that the project has been split up for the purpose of inviting the tenders should be clearly brought to the notice of the authority competent for split up, explaining the reasons while forwarding the tenders for such works.
- B. The tenders for the split up portions of projects/works costing more than 250 lacs shall be accepted by CE with the prior approval of WAB. The fact that the project has been split up for the purpose of inviting the tenders, should be clearly brought to the notice of WAB explaining the reasons while forwarding the tender for the consideration/approval.
- C. Tender relating to component parts of the projects, if the amount of such components part appears as distinct sub-head will be dealt with by the authorities concerned according to their powers of acceptance of the tenders and sanction of estimates and not referred to the higher authorities even though they may form part of the project beyond their acceptance as a whole.

DA.

A.A.O. (P)

(3)

**Note :-**

- A. The tenders for the split up portion shall be accepted by the same competent authority who permitted such splitting for projects/works costing upto 400 lacs. The facts that the project/work has been split up for the purpose of inviting the tenders should however be clearly brought out to the notice of the authority competent for split up, explaining the reasons while forwarding the tenders for such works.
- B. The tenders for the split up portions of projects/works costing more than 400 lacs shall be accepted by CE with the prior approval of WAB. The fact that the project has been split up for the purpose of inviting the tenders, should be clearly brought out to the notice of WAB explaining the reasons while forwarding the tender for their consideration/approval.
- C. Tender relating to the component parts of the projects, if the amount of such components part appears as distinct sub-head

Dy. C.A.O. (P)

D. The procedure mentioned in note (C) above will also apply in respect of tenders for sanitary and water supply and electrical and furniture work for which provision is made under the distinct sub-heads. The tenders for such works need not to be submitted to the higher authorities if the amount is within the competence of the Authority concerned and the provision exists in the estimates under distinct sub-heads even if the total cost of work may be more.

will be dealt with by the authorities concerned according to their powers of acceptance of the tenders and sanction of estimates and not referred to the higher authorities even though they may form part of the project beyond their acceptance as a whole.


D. The procedure mentioned in note (C) above will also apply in respect of tenders for sanitary and water supply and electrical and furniture work for which provision is made under the distinct sub-heads. The tenders for such works need not to be submitted to the higher authorities if the amount is within the competence of the Authority concerned and the provision exists in the estimates under distinct sub-heads even if the total cost of work may be more.

6. a.	To accept higher tender bid for disposal of government building, DDA building without land at/and above the reserve price fixed by CE	EE	4 lacs
		SE	35 lacs
		CE	Full powers
b.	Below reserve price.	EE/SE/CE	Decision to be taken by next higher authority.
		WAB	Full powers
c)	Acceptance of single tender/ Bid at above reserve price	EE	20,000/-
		SE	20 lacs
		CE	60 lacs within his powers
		CE	Full powers with prior approval of WAB

EE	6 lacs
SE	50 lacs
CE	Full powers
EE/SE/CE	(decision to be taken by the next higher authority)
WAB	Full powers
EE	30,000/-
SE	30 lacs
CE	90 lacs under his own authority
CE	Full powers with prior approval of WAB.

  
B.A.

  
A.A.O.(P)

  
Dy. C.A.O. (P)

	2	3	4	5	6	7
D) (a) Sale/dismantlement of public building other than purely temporary structure.	CE		6 lacs within his powers	CE		10 lacs within his powers
	CE		Full powers with prior approval of WAB.	CE		Full powers with prior approval of WAB.
	EE		Full powers subject to condition mentioned in para 127 of CPWD code	EE		Full powers subject to condition mentioned in para 127 of CPWD code.
	SE		Full powers if the structure etc is to be sold at lower than reserve price. Note : i) The value of building for fixing reserve price should be the current cost of replacement. ii) The Authority competent to fix the reserve price will be competent to fix the replacement cost as well. iii) The reserve price should be fixed as per norms laid down in para 127 of CPWD code.	SE		Full powers if the structure etc. is to be sold at lower than reserve price. Note : i) Reserve price shall be fixed on assessed salvage value of dismantled material only ii) Authority competent to fix reserve price will be competent to fix salvage value of dismantled amount also.
7. Accord of Technical Sanction to Detailed Estimates. (Civil and Electrical Works)	AE		Nil	AE		Nil
	EE		10 lacs	EE		15 lacs (where ASW/AE(P) is provided)
	EE		6 lacs	EE		10 lacs where ASW/AE(P) is not provided.
	SE		70 lacs	SE		100 lacs
	CE		Full powers	CE		Full powers
	D.A.		A.A.O.(P)			Dy. C.A.O. (P)

In case of resorting to the splitting up of projects/works by CE/SE/EE competence to accord Technical Sanction to split up parts would be as under:

"Technical sanction to the estimates of split up parts of a sub-head, the provision for which is upto 6 lacs/ 10 lacs in the PE should be accorded by the EE. (6lacs where ASW is not provided and 10 lacs where provided)

Technical sanction to the estimates of split up parts of a sub-head the provision for which is more than 10 lacs but less than 70 lacs in the PE shall be accorded by SE.

Technical sanction to the estimates of split up parts of a sub-head, the provision for which is more than 70 lacs in the PE shall be accorded by CE.

**Note :** This delegation of power is subject to restrictions & provisions of orders issued by the Ministry of Finance from time to time & as also the provision contained in various codes. In this context, instructions contained in the Min. of Finance O. M. No. F 10(28)E-Coordn/76 dt. 20.1.1978 & Para 2.47 of CPWD Manual Vol. II regarding T.S. of components should be kept in view.

D.A.

A.A.O.(P)

In case of resorting to the splitting up of projects/works by CE/SE/EE competence to accord Technical Sanction to split up parts would be as under:

"Technical sanction to the estimates of split up parts of a sub-head, the provision for which is upto 10 lacs/15 lacs in the PE should be accorded by the EE. (10 lacs where ASW is not provided and 15 lacs where provided)

Technical sanction to the estimates of split up parts of a sub-head the provision for which is more than 15 lacs but less than 100 lacs in the PE shall be accorded by SE.

Technical sanction to the estimates of split up parts of a sub-head, the provision for which is more than 100 lacs in the PE shall be accorded by CE.

**Note :** This delegation of power is subject to restrictions & provisions of orders issued by the Ministry of Finance from time to time & as also the provision contained in various codes. In this context, instructions contained in the Min. of Finance O. M. No. F 10(28)E-Coordn/76 dt. 20.1.1978 & Para 2.47 of CPWD Manual Vol. II regarding T.S. of components should be kept in view.

Dy. C.A.O. (P)

	2	3	4	5	6	7
8.	Acceptance of Arbitration awards	CE	Rs. 7 lacs with consultation of CAO.	CE	Rs. 10 lacs with consultation of CAO, and due scrutiny by Arbitration Board.**	**
		EM	Rs. 20 lacs with consultation of CAO.	EM	Rs. 30 lacs with consultation of CAO, and due scrutiny by Arbitration Board.**	As per OM No. EM2(7)/96/Arbn./Court Cases/Pt. IV/2669dt. 23.3.2000, 3700-24 dt. 25.4.2000, 6098 dt. 12.7.2000, dt. 21.8.2000 and 3.10.2000 Issued by Director (W) DDA.
		VC	Rs. 50 lacs with consultation of FM.	VC	Rs. 50 lacs with consultation of FM, and due scrutiny by Arbitration Board.**	
		Chairman (LG)	Full powers with consultation of FM.	(LG)	Full powers with consultation of FM. With due scrutiny by Arbitration Board.	As per prevailing practice in DDA, same powers are being utilized for challenge/appeal against award/judgement, which shall be continued.
9.	a. To undertake deposit work at full rates of departmental charges.	CE	Rs. 600 lacs	CE	Rs. 900 lacs	
		VC	Full powers	VC	Full powers	
	b. To undertake deposit Works at rates lower than the full rates of departmental charges.	VC	Full powers	VC	Full powers	

NOTES :- Delegations of powers will be subject to the following conditions:

a) Such departmental charges will be reviewed at every upward revision of departmental charges and.

b) Deposit work will be accepted to utilize spare capacity of the DDA and should not in any way affect departmental work.


NOTES :- Delegations of powers will be subject to the following conditions:

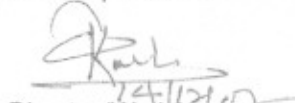
a) Such departmental charges will be reviewed at every upward revision of departmental charges and.

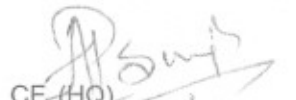
b) Deposit work will be accepted to utilize spare capacity of the DDA and should not in any way affect departmental working.

  
D.A.

  
A.A.O.(P)

  
Dy. C.A.O. (Plan)  
(7)

  
Director (Work.)  
14/12/07

  
CE. (HQ)  
14/12/07



